



Terms of Reference to Undertake a Scoping Study
on Post-Conflict Reconstruction and Development
in the IGAD Region

Title of Consultancy	Scoping Study on Post-conflict Reconstruction and Development in the IGAD Region
Type of Contract	Consultancy – 16 weeks
Duty Station	Addis Ababa
Expected places of travel	Selected IGAD Member States
Supervisor	Team Leader, Horn of Africa Regional Programme
Closing date	10 August 2018

A. Background

Violent conflict and its impact on peace and security in Africa in general, and the Horn of Africa (HoA) in particular, continues to be a challenge for governments, inter-governmental organisations and societies in the region. Although peace is often (mis)understood as a state that naturally follows from high-level mediation and political settlements, a general trend in countries relapsing back to violent conflict has demonstrated that the consolidation of peace, i.e. sustaining peace post-political settlements, is a challenging task. Recognising this challenge, the African Union (AU) adopted a Post-Conflict Reconstruction and Development (PCRD) policy in 2006, and further developed operational guidelines for the adoption of the policy at regional and national levels.¹ Similarly, the Intergovernmental Authority on Development (IGAD) developed a PCRD Framework in 2014 under its Conflict Prevention Management and Resolution Programme Area.² However, existing continental and regional PCRD frameworks and policies have not satisfactorily been translated into action.³

The Life & Peace Institute (LPI)⁴ has been contributing to PCRD efforts through its peacebuilding engagements in the Horn of Africa (HoA) and Great Lakes regions for more than three decades. Drawing from the provisions in both the AU and IGAD PCRD frameworks for greater engagement with civil society in carrying out PCRD, the Institute’s Memoranda of Understanding (MoUs) with IGAD and the AU, as well as its presence and networks in PCRD focus countries including South Sudan and Somalia, LPI’s Horn of Africa Regional Programme (HARP) is engaged in strengthening the capacity of civil society organisations (CSOs) to engage in PCRD and facilitating their interface and collaboration with IGAD and the AU on key PCRD approaches and processes. In consultation with IGAD and the AU, LPI will also work to heighten the awareness and knowledge base of member states on the various processes and peacebuilding theories embedded in PCRD. In the 2017-2020 programmatic period of

¹ AFRICAN UNION POLICY ON POST-CONFLICT RECONSTRUCTION AND DEVELOPMENT (2006)

<http://www.peaceau.org/uploads/pcrd-policy-framwovork-eng.pdf>

² IGAD REGIONAL STRATEGY VOLUME 2: IMPLEMENTATION PLAN 2016 – 2020

<https://igad.int/documents/6-igad-rs-implementationplan-final-v6/file>

³ ISS (2014). *Spotlight on post-conflict reconstruction and development in Africa*.

<https://issafrica.org/pscreport/addis-insights/spotlight-on-post-conflict-reconstruction-and-development-in-africa>

Amanda Lucey and Berouk Mesfin (2016). *More than a chip off the block: Strengthening IGAD–AU peacebuilding linkages*.

<https://issafrica.org/research/policy-brief/more-than-a-chip-off-the-block-strengthening-igad-au-peacebuilding-linkages>

⁴ The Life & Peace Institute is an international and ecumenical centre that supports and promotes nonviolent approaches to conflict transformation through a combination of research and action that entails the strengthening of existing local capacities and enhancing the preconditions for building peace. LPI envisions a world where peace, justice and non-violent relations prevail through people’s active work and commitment. LPI has been active in making contributions towards achieving this goal since 1985. LPI works with a variety of local and regional partners in the Horn of Africa region, Somalia, Sudan, Kenya, Ethiopia and in the Great Lakes region.

HARP, LPI aims to provide technical assistance to the practical integration and implementation of these processes in PCRD policies (e.g. national and local PCRD action plans, assessments) and action.

To this end, LPI seeks to identify priority areas for PCRD intervention in collaboration with the AU, IGAD and grassroots CSOs from the HoA. The scoping study is required as part of the programming phase to ensure at an early stage in the project cycle that the intervention is based on and considers a realistic assessment of the national and regional level priorities, challenges, opportunities, and constraints as well as ensuring that the intervention plan is developed in a participatory process.

Thus, LPI's HARP is seeking to contract a consultant for a period of four months (from 1 September to 31 December 2018) to undertake a comprehensive scoping study on PCRD policies and initiatives in the IGAD region so as to shape LPI's intervention strategy on the theme.

B. Study objectives

The study will assess existing PCRD policies, programmes and projects at the continental, regional and Member State level, carry out a mapping of relevant stakeholders, and identify gaps, challenges and opportunities. The study will provide HARP with sufficient background information and justifications to enable the Programme to make an informed decision on future PCRD interventions in the IGAD region as well as obtain sufficient data to inform the work of other stakeholders to participate in PCRD processes. It will further present a proposal for a coherent strategy on engagement around PCRD with IGAD, member states and CSOs. The study should facilitate policy dialogue between all relevant stakeholders and ensure their participation in the development of the strategy for engagement.

C. Study results

The study will deliver the following:

- I. A PCRD policy and contextual mapping as it relates to LPI's target stakeholders including:
 - a. Background information on PCRD policies, strategies, programmes and projects at the continental, regional, national and local level.
 - b. Critical appraisal of these policies, strategies, programmes and projects with a view to harmonise the policies, enhance consensus-building and give a common focus for PCRD initiatives in the region.
 - c. Analysis of the coordination mechanisms for the implementation of these policies at the continental, regional, national and local level.
 - d. Mapping of national governmental institutions and organisations engaged in PCRD/peacebuilding.
 - e. Analysis of the policies, institutional and operational constraints, risks and opportunities related to PCRD interventions in the HoA.
- II. An intervention strategy in the HoA for LPI's HARP including:
 - a. Identification of priority areas for PCRD interventions, possible entry points, and best strategic approaches for intervention.
 - b. Identification of mechanisms for improved coordination between relevant stakeholders that include the AU, IGAD, Member States and grassroots CSOs.
 - c. Recommendations for the next steps and further action to be taken including, but not limited to, an outline for new project/programme options, and analysis of the feasibility of these options.

LPI, in consultation with the consultant, will review and validate the study results as part of the research process.

J. Definitions of scope

The research will cover IGAD member state countries. Suggested focus countries for this research are South Sudan and Somalia (although the final list will be determined in consultation with the consultant following the preliminary research).

K. Inception and Work plan

Based on the proposed timeline below, the consultant will prepare a work plan for the study and present this in their technical proposal along with detailed approaches they will adopt in producing the study. The consultant should respond to this timetable in their offer, indicating whether and how they can adhere to or improve upon it.

The consultant will be expected to produce within 15 days of commencement of the contract, an inception report, covering method of data collection, organisation of the regional and validation workshops, plan for reporting and time frame/work plan.

The technical proposal should set out the consultant's approach to the following:

- Fact finding/data collection
- Local/national/regional workshops and consultations to be held during the process with stakeholders at various levels
- Plan for reporting

Activity	Time frame (by weeks)	Time frame															
		September				October				November				December			
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Preliminary research and submission of inception report (including research method and work plan)	2 weeks	■	■														
Data collection and drafting of the report	8 weeks			■	■	■	■	■	■	■	■						
Planning and execution of the stakeholders' workshop	5 weeks				■	■	■	■	■								
Submission of draft report	1 week											■					
Review and incorporate comments and validation workshop	2 weeks											■	■				
Submission of final report	1 week														■		
Intervention planning workshop for LPI	2 weeks														■	■	

L. Deliverables and reporting

The consultant will present a briefing report (10-15 pages) within eleven (11) weeks of the start of the assignment. This report will set out the various options in sufficient detail to enable an informed decision to be made on the preferred option for a PCRD intervention by LPI's HARP.

The conclusion of the study should be presented in an agreed-upon report format to be part of the contractual agreement. The underlying analysis is to be presented in the appendices of the report. The draft report from the study will be shared with relevant stakeholders a week before the planned validation workshop for comments by 19 November. Within one (1) week, comments on the draft study report will be received and incorporated into the final report.

The consultant will take account of these comments in preparing the final report (30 to 40 pages, excluding appendices). The reports will be in English and will be submitted to LPI by 31 December 2018.

M. Travel involved

Travel within the Horn of Africa is likely to take place over the consulting period.

N. Expertise required

Required:

- Advanced university degree in Peace & Conflict Studies, Political Science, International Relations or any other relevant Social Science field.
- Demonstrated experience in conducting qualitative research and policy analysis.
- Thorough knowledge and understanding of the Horn of Africa context.
- Experience in undertaking institution mapping and assessment of organisations/initiatives.
- Excellent written and spoken English language skills.
- Previous experience working on PCRD in the Horn of Africa.
- Familiarity with, and networks within, the AU and IGAD.
- Good understanding, practical experience and demonstrated interest in issues related to gender sensitivity, gender mainstreaming, and gendered dimensions of peace and conflict.

Desired:

- Knowledge of other regional/IGAD languages is an advantage.
- Experience in capacity development of inter-governmental institutions and CSOs.

O. Evaluation of technical and financial proposals

An evaluation committee shall evaluate the technical and financial proposals on the basis of their responsiveness to the Terms of Reference. Each responsive proposal will be given a technical score. A Proposal shall be rejected at this stage if it does not respond to important aspects of the technical requirements or if it fails to achieve the minimum technical score. The technical committee will recommend a maximum of three shortlisted consultants who will be invited for a presentation of their technical and financial proposal.

The consultant will be evaluated based on a **Quality and Cost Based Selection (QCBS)** method. When using this method, the award of the contract will be made to the consultant whose offer has been evaluated and determined as:

- i. Responsive/compliant/acceptable, and

- ii. Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the study.

The respective weight of applications are:

- I. Technical proposal (methodology, work plan, reporting etc.): 40%
- II. Working relationship with IGAD and the AU: 15%
- III. Past experience in PCRD: 10%
- IV. Proven expertise in research and policy analysis (i.e. sample work): 10%
- V. Financial proposal: 20%
- VI. Presentation of the technical and proposal: 5%

I. How to apply

Applicants are expected to submit their CV (detailing past experience in a similar study or projects) and both technical and financial proposals separately based on their understanding of the ToR.

The financial proposal shall specify the total sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in instalments or upon completion of the entire contract). Payments are based upon output, i.e. upon delivery of the services specified in the TOR. The financial proposal should include a breakdown of the total sum including:

- The daily rate of the professional fee with the required total number of billable days to complete the assignment.
- The required travel and accommodation costs.
- Breakdown of other reimbursable costs including project management costs, if any.
- Proposed costs must include all related taxes.

Applications (CV, technical and financial proposal as separate documents) should be submitted to: applications.addisababa@life-peace.org with the subject line: **PCRD Scoping Study Proposal**.

In case of inquiry please contact Shewit Woldemichael: shewit.woldemichael@life-peace.org

Thank you for your interest in this assignment. Only shortlisted applicants will be contacted.