

Job description

Position: Programme Advisor – Interfaith Peacebuilding – Ethiopia Programme

Position summary

The Program Advisor (PA) is based in Addis Ababa with frequent travel to programme implementation locations. The PA will be a key team member of the Life & Peace Institute's (LPI)¹ Ethiopia Programme, with a specific focus on the programme's partnership with the Interfaith Council of Ethiopia and the Ministry of Federal and Pastoralist Development Affairs (MoFPDA)². The PA will also work closely with other aspects of the programme, including the Sustained Dialogue (SD) project and its partners. This position will ensure that the planned activities are designed and conducted as per plan, capacity development support is provided to partners, necessary data is gathered for purposes of monitoring, evaluation and learning (MEL), and periodic reports are compiled and submitted.

Relations within the organization

- **Supervisor:** Ethiopia Country Manager/Head of Office, Addis Ababa, until further notice.
- **Working Relations:** Coordinates with SD Coordinator and MEL Adviser of Ethiopia Programme, colleagues in the Horn of Africa Regional Programme (HARP), Director of Programmes and Director of Global Policy, Knowledge and Learning Unit colleagues, and relevant staff of partner organisations.

Primary tasks and responsibilities

1. Lead and/or contribute to the review and (re)-design of the inter-religious peacebuilding component of LPI's 2017-2020 Ethiopia Programme.
2. Lead LPI's work with partners to facilitate peacebuilding on local drivers of religious-based conflict and provide quality assurance.
3. In collaboration with partners, facilitates a religious conflict mapping of the country, feeding into an in-depth, process-oriented dialogue and action research work with youth in religious institutions in religious conflict hotspots.

¹ The Life & Peace Institute is an international and ecumenical centre that supports and promotes nonviolent approaches to conflict transformation through a combination of research and action that entails the strengthening of existing local capacities and enhancing the preconditions for building peace. LPI envisions a world where peace, justice and non-violent relations prevail through people's active work and commitment. LPI has been active in making contributions towards achieving this goal since 1985. LPI works with a variety of local and regional partners in the Horn of Africa region, Somalia, Sudan, Kenya, Ethiopia and in the Great Lakes region.

² Formed in 2009 under the auspices of the Ministry of Federal Affairs to promote religious peaceful co-existence, IRCE represents nearly 97 per cent of Ethiopians. Its current structure includes an interfaith board and secretariat at the national level and more localized councils in many parts of the country. It brings together seven religious institutions with the aim of promoting and systematizing interfaith learning, collaboration and synergy to address issues of common concern such as peace building and conflict transformation.

4. Lead the implementation and validation of a youth-led Participatory Action Research (PAR) in collaboration with IRCE and higher learning institutions, providing support on such issues as innovations for peace (social entrepreneurship) and facilitate the documentation and dissemination of outcomes and learning.
5. Devise strategies to promote partners' understanding of bottom-up peacebuilding processes.
6. Together with IRCE, work to ensure that key stakeholders are able to engage in dialogue and action to address structural factors that affect religious conflicts in Ethiopia, mainly by engaging in the following categories of activities:
 - a. Organise experience-sharing exchanges with relevant entities facing similar issues;
 - b. Facilitate inter-faith peacebuilding trainings for MoFPDA on key issues of religious relations and peacebuilding strategies;
 - c. Facilitate the development of joint messages for policy issues on the level of religious leaders and their respective institutions. This may include issue identification, support for policy research to fill evidence gaps, facilitation of capacity-building trainings related to policy work.
 - d. Lead the effort to create new spaces for exchange and forms of engagement between religious actors and MoFPDA on identified policy issues through evidence-based dialogue in the forms of recurrent roundtables, panel discussions as well as informal gatherings.
8. Planning and coordination of capacity support to MoFPDA in core technical areas. This may include the following:
 - a. Rapid issue mapping
 - b. Policy research
 - c. Policy dialogue in individual faith communities
 - d. National level conferences for joint statement
 - e. Policy Brief development and presentation
 - f. Support for engagement to create new spaces for exchange between religious actors and MoFPDA
 - g. Development of tailor-made participatory methodology training packages (for policy actors)
 - h. Capacity-building in inclusive & participatory methodologies for targeted policy actors
 - i. Support for experience-sharing exchanges
 - j. International networking and exchange
9. Lead efforts that are meant to enhance the capacity of IRCE so that they can support their member faith institutions to develop joint policy input, to be able to effectively engage the government on matters that are important to the IRCE members.
10. Coordinates, documents and follows-up learning events with practitioners and IRCE and MoFPDA partners, etc.
11. Contributes to and strives for programmatic excellence, effectiveness and learning in LPI's conflict transformation work in the Horn of Africa and in particular, in its Ethiopia programme.
12. Adheres to and models LPI's values and key programme principles that includes gender mainstreaming, conflict sensitivity and do no harm programming.
13. Undertake other tasks as assigned by his/her supervisor.

The employee accepts that this job description may be changed by the Head of Addis Ababa Regional Office, as the need may require.

Education, knowledge and skills

- Professional experience implementing peacebuilding and conflict transformation programmes.
- Professional experience in participatory research design, development of tools, data collection, analysis and writing research outcomes and/or experience engaging policymakers and influencers at different levels (including drafting of policy briefs).
- University degree in peacebuilding, development studies or other relevant fields (political and social sciences). Bachelor with relevant skills and experience (5+ years) may be considered. Master's preferred.
- Excellent analytical writer (English).
- Demonstrated interest in peacebuilding field and NGO experience a strong asset.
- Able to travel to field locations in Ethiopia.
- Balanced, mature personality with developed diplomatic/ interpersonal skills.
- Eager and flexible mind, willing to acquire new skills on the job.

How to apply

Please submit an email to LPI's Addis application email address: applications.addisababa@life-peace.org by 16 July 2018 with a detailed CV and a concise cover letter explaining your interest in and qualification for joining LPI's Ethiopia Programme.

Only selected applicants will be contacted due to the volume of applications. We thank you for your interest and look forward to reading your application.